

**Kraków: a purchase of a heating stage for a scanning electron microscope  
with the option for EBSD analysis, tender no. PN-08-2013**

**Number: 162998-2013, Date: 24.04.2013**

PROCUREMENT NOTICE – delivery

**Placement of notice:** obligatory

**Notice consideration:** public procurement

**SECTION 1: ORDERER**

**I.1) NAME AND ADDRESS:** Aleksander Krupkowski Institute of Metallurgy and Materials Science, Polish Academy of Sciences, Reymonta Street 25, 30-059 Kraków, phone: 012 6374200, fax: 012 6372192.

**Orderer's website address:** [www.imim.pl](http://www.imim.pl)

**I. 2) Type of orderer:** Public law entity.

**SECTION II: SUBJECT OF ORDER**

**II.1) DESCRIPTION OF ORDER SUBJECT**

**II.1.1) Name of the order given by the orderer: a purchase of a heating stage for a scanning electron microscope with the option for EBSD analysis, tender no. PN-08-2013.**

**II.1.2) Type of order:** delivery.

**II.1.4) Description of the subject and the size or scope of the order: a purchase of a heating stage for a scanning electron microscope with the option for EBSD analysis.**

**II.1.6) Common Procurement Vocabulary (CPV):** 38.54.00.00-2.

**II.1.7) Is a partial bid acceptable:** no.

**II.1.8) Is a variant bid acceptable:** no.

**II.2) ORDER DURATION TIME OR DEADLINE:** Time period in days: 120.

## **SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION**

### **III.1) TENDERER BOND**

**Tenderer bond information:** not applicable.

### **III.3) CRITERIA FOR THE PARTICIPATION IN THE PROCEDURE AND DESCRIPTION OF THE EVALUATION BASIS FOR THE MEETING OF THOSE CRITERIA**

#### **III.3.1) Authority to perform particular activity or action, if the legal regulations require such obligation**

##### **Description of the evaluation basis for the meeting of this criterion**

The activity performed for the purpose of implementing the subject of the order does not require special authorization.

#### **III.3.2) Knowledge and experience**

##### **Description of the evaluation basis for the meeting of this criterion**

The orderer does not establish a detailed criterion in this matter. The evaluation of the meeting of the criterion for the participation in the procedure will be performed by the orderer on the basis of the declaration attached to the offer, by the method of: "fulfilled/not fulfilled".

#### **III.3.3) Technical potential**

##### **Description of the evaluation basis for the meeting of this criterion**

The orderer does not establish a detailed criterion in this matter. The evaluation of the meeting of the criterion for the participation in the procedure will be performed by the orderer on the basis of the declaration attached to the offer, by the method of: "fulfilled/not fulfilled".

#### **III.3.4) Persons capable of implementing the order**

##### **Description of the evaluation basis for the meeting of this criterion**

The orderer does not establish a detailed criterion in this matter. The evaluation of the meeting of the criterion for the participation in the procedure will be performed by the orderer on the basis of the declaration attached to the offer, by the method of: "fulfilled/not fulfilled".

#### **III.3.5) Economical and financial status**

##### **Description of the evaluation basis for the meeting of this criterion**

The orderer does not establish a detailed criterion in this matter. The evaluation of the meeting of the criterion for the participation in the procedure will be performed by the orderer on the basis of the declaration attached to the offer, by the method of: "fulfilled/not fulfilled".

**III.4) INFORMATION ON THE DECLARATIONS OR DOCUMENTATIONS WHICH MUST BE SUBMITTED BY THE CONTRACTORS IN ORDER TO VERIFY THE MEETING OF THE CRITERIA FOR THE PARTICIPATION AND NON-EXCLUSION PURSUANT TO ART. 24 SEC. 1**

**III.4.1) In the scope of the verification of the meeting of the criteria by the contractor referred to in art. 22 Sec. 1 of the Act, independently of the declaration of the meeting of the criteria for the participation in the procedure, the following should be submitted:**

**III.4.2) In the scope of certification of non-exclusion pursuant to Art. 24 Sec. 1 of the Act, the following should be submitted:**

- a declaration of no basis for exclusion;
- an updated copy from the proper registry or Business Activity Central Register and Information Record, if other regulations require an entry in the register or record, in order to verify the lack of legal basis for exclusion pursuant to Art. 24 Sec. 1 of the Act, issued not earlier than 6 months before the deadline for the submission of applications for the admission in the contract awarding procedure or placement of offers;

**III.4.3) Foreign entity documentation**

**If the contractor's location or domicile is outside the Republic of Poland, he/she submits:**

**III.4.3.1) a document issued by the country of location or domicile which certifies that:**

- his/her liquidation has not been initiated or his/her insolvency declared – issued not earlier than 6 months before the deadline for the submission of applications for the admission in the contract awarding procedure or placement of offers;

**III.4.4) Documentation concerning affiliation to the same corporate group**

- A list of entities affiliated to the same corporate group within the meaning of the Act dated 16 February 2007 on Competition and Consumer Protection or information on non-affiliation to a corporate group;

**III.6) OTHER DOCUMENTATION**

**Other documentation not mentioned in point III.4) or point III.5)**

1. Completed offer form, 2. List of the parts of the order which will be implemented by subcontractors (if the Contractor is planning their participation), 3. Authority to represent the Contractors in the procedure or to represent in the procedure and conclusion of a public procurement contract – applicable only to entities acting together (e.g. consortium, civil partnership)

**SECTION IV: PROCEDURE**

**IV.1) BASIS FOR PROCUREMENT AWARD**

**IV.1.1) Basis for procurement award:** open tender.

**IV.2) OFFER EVALUATION CRITERIA**

**IV.2.1) Offer evaluation criteria:** the lowest price.

#### **IV.3) CONTRACT AMENDMENT**

**Significant amendments to the provisions of the concluded contract are provided for in relation to the content of the offer on the basis of which the contractor selection was made:**

**Acceptable amendments to the provisions of the contract and a description of the conditions for those amendments**

1. Any changes of the Contract require consent by both Parties and are to be made in writing under pain of nullity.
2. The changes mentioned in Sec. 1 must be made with the preservation of Art. 140 Sec. 3 of Public Procurement Law, which states that a contract becomes invalidated in the part exceeding the description of the contract subject included in the Specification of the Essential Terms of the Tender.
3. It is acceptable to make a change in the regulations of this Contract as referred to the content of the Contractor's offer within the following scope:
  - a. **the quality or other parameters of the appliances offered in the tender**, whereas such a change can be caused by:
    - 1) market unavailability of the appliances described in the tender resulting from a cease in the production or a removal of these appliances from the market;
    - 2) market appearance of newer generation appliances which allow to save the costs of the implementation or operation of the Contract subject,
    - 3) market appearance of appliances of better parameters than those given in the tender,

**on condition that the changes mentioned above does not raise the offer price.**

**b. the deadline of the tender subject's implementation**, when it is caused by circumstances on the side of the Purchaser, such as:

- 1) difficulties in the adaptation of the room for the purpose of the Contract subject's installation,
- 2) justified work absence of the Purchaser's personnel responsible for the technical receipt of the Contract subject

The condition for the changes described in Sec. 3 is the submission of a motion by the side initiating the change, which includes: a description of the change proposal, a justification of the changes, a calculation of the change costs, if the change in question has an effect on the Contractor's payment.

#### **IV.4) ADMINISTRATIVE INFORMATION**

**IV.4.1) Address of the website with the available Specification of the Essential Terms of the Tender:**

[www.imim.pl](http://www.imim.pl)

**The Specification of the Essential Terms of the Tender can be obtained at:** Aleksander Krupkowski  
Institute of Metallurgy and Materials Science, Polish Academy of Sciences, ul. Reymonta 25, 30-059  
Krakow, room: 225, floor II.

**IV.4.4) Deadline** for the submission of applications for the admission in the contract awarding procedure or placement of offers: **08.05.2013**, time: 12:00, location: Institute of Metallurgy and Materials Science, Polish Academy of Sciences, ul. Reymonta 25, 30-059

Krakow, room: 225, floor II.

**IV.4.5) Offer validity:** time period in days: 30 (from the deadline for the offer submission).

**IV.4.16) Additional information, including that concerning project/program funding from the EU resources:**

**IV.4.17) Is cancellation of the contract awarding procedure provided for in the case of no granting of European Union resources and of non-refundable financial assistance awarded by member countries of European Free Trade Association (EFTA), which were to be assigned for the funding of the whole or part of the order: no**